

**No. 6-2(Store)/2016-17/DW/
OFFICE OF THE DIRECTOR
CENTRAL DRUGS LABORATORY,
GOVERNMENT OF INDIA
MIN. OF HEALTH & FAMILY WELFARE
3, KYD STREET, KOLKATA-16**

Kolkata Dated the 15th December, 2016.

NOTICE INVITING QUOTATION

Quotation is hereby invited from the interested and bona fide Manufacturer, Dealer or Distributors for supply of Distilled Water for day to day use in various wings of the Central Drugs Laboratory, Kolkata under the following specification, terms and conditions:

Schedule and specification of distilled Water	Quantity	Rate	Amount.
<u>Particulars of item</u> 1. Supply of Distilled Water periodically as and when required for day to day use in Laboratory for 2017-18. <u>Specification</u> 1. Clean colour less liquid test less odour less 2. pH 5 to 8 at 25 Deg C 3. Conductivity 5 u Siemens at 25 Deg C 4. Oxidizing matter within limit as per IP (Indian Pharmacopeia) 5. Free from Arsenic and Lead 6. Free from Ca ²⁺ , Mg ²⁺ SO ₄ ²⁻ , Cl ⁻ as per BIS (Bureau of Indian Standard) 7. CFU (Colony Forming Unit) not more than 1000/100 ml of water 8. TDS (Total Dissolved Solids) maximum 2mg/L 9. Silica maximum 1.0 mg/ml	24,000 Liter	Per Liter	

N.B: Applicable Taxes and duties if any, which may be levied by the Government, should be shown separately.

Terms & Conditions:


1. The quotation/tender should be submitted in sealed covers. Open quotation/tenders will be summarily rejected.

2. The quotation should be valid for a period of 30 (thirty) days from the date of opening of the tender/quotation.
3. The Director-in-Charge, CDL, Kolkata reserves the right to reject the quotation and/or supply order at any stage without assigning any reasons thereof.
4. The quoted rate should be all inclusive and nothing will be paid extra for transportation, loading, un-loading, providing and fixing over dispenser at various wing situated at different floor in multistoried building of the laboratory.
5. Quantity stipulated in the Schedule may deviate within the deviation limit of plus/minus fifty (50%) percent.
6. The Quotationer/supplier should supply distilled water from time to time in clean container in packed condition as and when required on the basis of periodical (monthly/fortnightly) requisition from Store Section, CDL, Kolkata throughout the year/period of contract/extended period of contract.
6. Empty container, after use of distilled water will be refunded to the supplier. The supplier should remove the empty container immediately from the concerned Section/wing by providing a fresh packed container and thereafter fixing the same over the dispenser properly.
7. The person duly authorized by the quotationer will be allowed to deliver distilled water container from time to time and subsequently to collect empty water container from laboratory.
8. The Supply Order will remain valid for a period of one (1) year from the date of issue of supply order in writing unless or otherwise suitably extended by the Director, Central Drugs Laboratory, Kolkata in writing or till such time as may be decided by the Director, Central Drugs Laboratory, Kolkata. The decision of Director, Central Drugs Laboratory, Kolkata whatsoever it may be is final and binding.
9. That on successful completion of supply from time to time as per periodical requisition from Store Section, CDL, Kolkata, the quotationer/supplier should submit their proportionate quarterly bill in duplicate by 5th of each succeeding month for scrutiny and payment/e-payment.
10. The Quotation should clearly quote their rates for both in figures and in words exclusive of any taxes and duties. Any overwriting in rates or any change and/or alteration without attestation is liable to culminate in the outright rejection of the quotation. In case there is any error between the amount specified in figures and words, the lower of the two will be taken for consideration.

11. The Quotation duly completed as per the instruction given herein and accepting the same may be dropped in the "Tender Box" on any working days between **11.00 AM to 3.00 P.M. up to 20-01-2017** at the wing of Jr. Administrative Officer, Central Drugs Laboratory, Government of India, Ministry of Health & Family Welfare, 3, Kyd Street, Kolkata-700016.

12. Late quotation i.e. quotation received after the specified date and time of receipt will not be considered in any circumstances.

13. The Quotation so received will be opened on the same day i.e. on **20. 01. 2017 at 3.30 P.M.** in presence of interested Quotationer(s) or their authorized representative.


Director-in-Charge
Central Drugs Laboratory, Kolkata.