

भारत सरकार
क्षेत्रीय औषध परीक्षण प्रयोगशाला

केन्द्रीय औषध मानक नियन्त्रण संगठन
(स्वास्थ्य सेवाओं का महानिदेशालय)
स्वास्थ्य एवं परिवार कल्याण मंत्रालय
सैक्टर-39 सी, चण्डीगढ़-160036
फोन नं: 0172-2688239, फैक्स नं: 0172-2636316



सत्यमेव जयते

GOVERNMENT OF INDIA
REGIONAL DRUGS TESTING LABORATORY

CENTRAL DRUGS STANDARD CONTROL ORGANISATION
(Directorate General of Health services)

Ministry of Health & Family Welfare

SECTOR-39 C, CHANDIGARH - 160036
Tel. No: -0172-2688239, Fax- No: 0172-2636316
E-mail id: directorrdtlchd@yahoo.com

No. 3-8 /2016-17/St/Equipments/1884 /16

Dated: 09 DEC 2016

Tender notice

Subject:- Tender Rate Enquiry for supply and installation of Analytical Balance with compatible Printer in RDTL, Chandigarh.

Sealed Tender Rate Enquiries are invited from reputed interested and manufacturing firm(s)/distributors of Analytical Balance who have been rendering/undertaking the specified work in the field of Scientific test equipment as per the specifications shown in Annexure III below:-

S.No.	Item Name	Specification	Qty
1.	Analytical Balance 0.1 mg to 220 gm. with compatible Printer	As per Annexure III	4

2. The tenders should be submitted in two sealed covers:-

- (a) The first sealed cover superscribed as 'Technical Bid' should contain the following items:-
(i) The Performa at Annexure -II, duly filled in, along with relevant documents/information.
(ii) Acceptance of terms and conditions as at Annexure - I


(b) The second sealed envelope superscribed 'Financial Bid' as at Annexure-IV should contain only rates for supply and installation of Analytical Balance.

(c) Both the sealed covers should be placed in the main sealed envelope super scribed 'Tender for supply and installation of Analytical Balance'. Tender should be addressed to Director Regional Drugs Testing Laboratory, Sector 39-C, Chandigarh and should reach this office by 4.30. P.M. on 28.12.2016.

3. Quotation received after stipulated time & date will be rejected forthwith.

4. The competent authority in the RDTL reserves the right to amend any of the term and conditions in the tender document or reject any or all application (offers) without giving any notice or assigning any reason thereof. The decision of competent authority in this regard will be final and binding.

5. All the tenderers are requested to read and understand the terms and conditions of the contract as detailed in the Annexure - I before sending their quotations, as no change or violation of the aforesaid terms and conditions are permissible once the quotation is accepted by RDTL.


Dr. R.A.Singh
Director

Terms and Conditions

1. Necessary technical literature and catalogue should be forwarded along with Tender document. Any other equipment which is required and may be essential to run complete System but not mentioned in the tender document should be incorporated and quoted as a part of the system. The offer given in the Tender will be deemed to include all equipment required to effectively run the system.
2. Rates quoted for the **Analytical Balance** should be inclusive of supply/ installation/freight etc. and no extra payment will be made for supply and installation of above items. Further, the number of the system may increase or decrease as per requirement of the competent authority.
3. Only manufacturing firms/authorized distributors are eligible to participate. While Submitting the Tenders, the tendering firm shall have to furnish the proof of PAN No., Service Tax No., Sales Tax No., etc. as per Annexure-II
4. The tender received after due date and time or incomplete in any respect shall be summarily rejected. However, in case of the successful tenderer, have to deposits necessary Performance Security.
5. No Advance payment would be made. Payment will be made only after installation, testing and commissioning of the systems and its successful running and satisfactory installation report to the competent authority.
6. The shortlist firm will have to provide the **warranty** for at least 1 years.
7. The supply and installation of the **Analytical Balance** would be made within a week from the date of receipt of the supply.
8. The firm which qualifies in the Tender Process would be required to furnish a Performance Security to the tune of 10% of cost of apparatus which should be valid for 14 months from the date of supply of the offer. The Performance Security will be retained in RDTL which will be returned to the concerned after expiry of the warranty period.
9. Over-writing on the quotations must be avoided. Otherwise the quotations are likely to be rejected. The RDTL reserves the right to accept or reject any tender, in whole or in part thereof without assigning/ specifying any reason (s) thereof and the decision of the competent authority in the RDTL shall be final and binding on the contractor firm.
10. All the participating firms may ensure that the **Analytical Balance** is of only Genuine quality and if at any stage it is found that the item supplied is of sub-standard quality/inferior quality, the Performance Security will be forfeited and if the cost of the item is not covered from the Performance Security the same will be recovered from the supplier.
11. Tenders received after the stipulated time and date will not be accepted/considered.
12. Any dispute arising in the matter shall be resolved through an arbitrator to be nominated by the competent authority in RDTL.
13. The contract shall be subject to Indian Laws and jurisdiction of the court located in Chandigarh.
14. The system quoted should be latest model and spares/ services should be available for next 10 years.

Annexure-II**PROFORMA (Technical bid)**

S.No.	Particulars	To be filled by the Tenderer
1.	Name of the agency	
2.	Whether brief profile of the agency is enclosed	
3.	Detailed Office Address of the agency with office telephone No. e-mail address, Fax No., Mobile No. and name/designation of the contract person.	
4.	Whether registered with all concerned Govt. authorities (Register of companies, Commissioner Employees etc.)(Copies of all certificates of Registration should be attached)	
5.	PAN Number (copies to be enclosed)	
6.	TIN Number Registration No. (Copy to be enclosed)	
7.	Service Tax Registration No. (copy to be enclosed)	
10.	Whether copies of income Tax return for last 2 years attached	
11.	Whether a copy of terms and conditions- Annexure-I duly signed as token of acceptance of the same is attached	
12.	Whether the firm is blacklisted by any Government Department or any criminal case is registered against the firm or its owner/partners anywhere in India (if no, an undertaking to this effect is attached in this regard.)	

(Signature of the authorized person)

Date:
Place:Name:
Designation:
Seal:

Technical Specifications for analytical balance

Maximum Capacity	: 220g
Readability	: 0.1 mg
Repeatability	: 0.1 mg or better
Linearity	: 0.2 mg or better
Response time/ Settling Time	: 3sec or less
Weighing Modes	: Grams (g), Milligrams (mg)
Pan Size	: Circular 3.5"(90 mm) Diameter or more
Calibration	: Internal
Overload Protection	: Up to 100kg
Documented minimum weight	: 160 mg or below (as per USP)
Printer and PC connectivity	: Via USB or RS232 port
Display	: Large for easy readout of results
Tracking feature	: Should have capability to track the available capacity of balance
Data Transfer	: Data should be transferred to PC without use of software
Date and Time Feature	: Should be as per GLP requirement
Other features	: Should have options for piece counting, formulation, totaling, check weighing, free factor, density check weighing function against reference weight
Warranty	: Minimum 1 year from the date of installation
Documents and Trainings	: Should be provided and installed with valid first time calibration Certificate, IQ - OQ and PQ documents.

On site Calibration with traceable reference material, to be done by the supplier on installation.

Onsite training at the time of installation.

Should be quoted along with suitable printer to perform Statistical application.

The company should have training and service center in Chandigarh.

Instrument should be quoted from direct manufacturer or from Authorized Dealer.

Annexure-IV

FINANCIAL BID FOR SUPPLY AND INSTALLATION OF ANALYTICAL BALANCE IN RDTL Sector 39-C,
Chandigarh.

With reference to RDTL letter No.....dated.....Regarding tender for supply and installation of Analytical Balance, I/we quote the rate, inclusive of supply/installation/freight etc. As under:-

S.No	Item Name/Qty	Specifications	Cost of Apparatus
1.	Analytical Balance		
2.	Taxes, if any		
3.	Grand Total		

IMPORTANT:

In case of discrepancy between the unit price and total price, the unit price shall prevail for computation.

Date:

Place:

(Signature of the authorized person)

Name:

Designation:

Seal: