

F.No D.21013/77/2020-DC
DIRECTORATE GENERAL OF HEALTH SERVICES
CENTRAL DRUGS STANDARD CONTROL ORGANISATION
(DRUGS CONTROL SECTION)

New Delhi dated the ^{27th} July, 2020

Short and Limited Tender Notice

Subject:- Tender for Annual Maintenance Contract (AMC) of furniture items together with the services of a full time Carpenter and supply and fixing of allied items on emergency basis whenever required in CDSCO(HQ) including Sadiq Nagar office.

CDSCO(HQ) invites short term limited tender for AMC of furniture items/appliances together with the services of a full time Carpenter during office hours and also for supply/installation of furniture items on emergency basis whenever required in CDSCO(HQ) including Sadiq Nagar office. Quotations are invited from reputed firms for the purpose **latest by²⁹⁻⁷⁻²⁰²⁰ by 2:00 PM** in a sealed envelope addressed to the Section Officer, DC Section, CDSCO(HQ), FDA Bhawan, New Delhi to be dropped in Tender Box situated at Reception, CDSCO, FDA Bhawan. The cover should be superscribed as "Quotation for AMC of furniture items together with the services of a full time Carpenter and supply and fixing of allied items on emergency basis whenever required in CDSCO(HQ) including Sadiq Nagar office." The details of items with specifications etc. is given below:-

Table-1

S. NO	DESCRIPTION OF WORK	RATE IN RUPEES
1.	Providing (fixing) of multipurpose lock	
2.	Providing (fixing) of 16 inch channel	
3.	Providing (fixing) of 18 inch channel	
4.	Providing (fixing) of 20 inch channel	
5.	Providing (fixing) of handle 4 inch	
6.	Providing (fixing) of handle 6 inch	
7.	Providing (fixing) of catcher	
8.	Providing (fixing) of handle 8 inch	
9.	Repair of table wooden	
10.	Repair of table steel	
11.	Repair of table chair	
12.	Providing (fixing) of chair wheel set	
13.	Providing (fixing) of chair back	
14.	Providing (fixing) of chair handle (PU)	
15.	Providing (fixing) of chair cushion	
16.	Repair of Drawer of table	
17.	Repair of wooden cupboard per sq/ ft	
18.	Providing (fixing) of Hinges	
19.	Providing (fixing) of Hydraulic for chair	
20.	Providing (fixing) of door closure	
21.	Providing change of key almirah	
22.	Repairing door	
23.	Providing (fixing) of key tray board	
24.	Providing (fixing) of wooden daraj	

25.	Providing (fixing) of notice board wooden	
26.	Repair of wooden almirah	
27.	Providing (fixing) of wooden door lock (Godrej)	
28.	Providing (fixing) of door stopper	
29.	Providing (fixing) of L daraj	
30.	Providing (fixing) of 4 inch Hinges	
31.	Repair of side table	
32.	Providing (fixing) of wooden foot rest	
33.	Providing (fixing) of table glass top 10 mm/ sq.ft.	
34.	Dry cleaning sofa / chair per seat	
35.	Repair / servicing of vertical blinds / roller blinds	
36.	Dry cleaning of towel	
37.	Repair of all aluminium doors	
38.	Providing (fixing) of Steal Chitkani 8 inch	
39.	Providing (fixing) of Steal Chitkani 12 inch	
40.	Polishing of Brass Name Plates	

Table-2

S. No.	Particulars	RATE IN RUPEES
1.	Carpenter (01 No.) for full working day on all working days	As per Minimum wages announced by GNCTD from time to time
2.	Service Charge per call	(to be given by the bidder)

- Further, the bid should be for the items stated above duly priced including taxes. The taxes are either stated separately or if it is not mentioned then it will be assumed to be inclusive of taxes.
- The bidders have to deposit the Earnest money deposit of Rs. 15,000/- in the form of Demand Draft drawn in favour of "Pay and Accounts Officer, DGHS" payable at New Delhi.
- The bids will be opened on 29-7-2020 i.e. on the last day of submission of the bids at 3.30 PM by a Committee/ LPC as decided by CDSCO.
- The CDSCO reserves the right to award the contract to any bidder or cancel the bid of any firm without explaining the reason for it. The decision of the office shall be final.
- Performance security of 5% to 10 % of total work value will be deposited in the favour of "Pay and Accounts Officer, DGHS" payable at New Delhi by the awardee firm.
- EMD will be returned after finalization of the tender.
- The selected agency for execution of job shall take adequate precaution and may assure that no damage will be done to CDSCO property and all disputes related to labour will be borne by the agency itself. CDSCO has no liability for any such disputes.

9. The rates finalised through this tender shall remain valid for one year from the date of award letter. The same may also be extended by another year provided the work of the vendor is found to be satisfactory.

10. The bidding firm must also furnished necessary details as per the following failing which the bids will not be considered:-

- (i) Self attested copy of PAN Number.
- (ii) Self attested copy of GST Number
- (iii) Orders/Satisfactory completion certificate for undertaking of similar work


(Pratima Kerketta)
Dy. Director Admn.(D)
Ph. No. 011-23236971

Copy to:-

Uploaded in CDSCO's website at www.cdsc.gov.in