

IMMEDIATE

**F. NO D.21013/143/2015-DC
CENTRAL DRUGS STANDARD CONTROL ORGANISATION
DIRECTORATE GENERAL OF HEALTH SERVICES
(DRUGS CONTROL SECTION)**

Dated the th7 June, 2016.

SHORT TERM TENDER NOTICE

Subject:- Quotation for supply of Scanner (Kodak make) Model No. i2620.

The sealed quotation from Delhi based leading firms are invited for supply of 10 Nos. of Kodak make Scanners (Model i2620), for use in the CDSCO(HQ). The Scanners are required very urgently in connection with facilitating and speeding up the process of implementation of e-Governance project.

2. Quotations may be dropped in the Tender Box placed at the Reception of Central Drugs Standard Control Organisation, FDA Bhawan, Near Bal Bhawan, Kotla Road, New Delhi-110002 in sealed cover superscribed 'Quotation for supply of 10 Nos. of Kodak make Scanners (Model i2620)' **latest by 3:00 PM on 20th June, 2016.** Quotations received after stipulated date/time shall not be entertained in any case.

3. The supply will be governed by the following Terms and Conditions:-
- (a) The terms quoted in response to the quotations will remain in force for one year from the date of finalization of rates without any extra charge whatsoever;
 - (b) The tenderer should give the agency particulars in Annexure-I.
 - (c) The rate should be quoted in the prescribed format enclosed at Annexure-II of the tender document.
 - (d) The successful supplier will have to meet the requirements of the office against receipt of the supply orders and in any case within a maximum period of five (05) days from the date of supply order.
 - (e) The CDSCO(HQ) reserves the right to accept or reject any offer without assigning any reason. Therefore, in this connection the decision of this office shall be final and shall be binding upon the tenderer firm.
 - (f) CDSCO(HQ) reserves the right to accept or reject any or all the quotation(s) in whole or part without assigning any reason. The decision of this office in this regard shall be final and binding on all.

- (g) Bids should be accompanied with a Demand Draft/Bankers Cheque favouring "PAO, DGHS, New Delhi" for Rs. 25,000/- (Rs. Twenty five thousand only) as earnest money deposit. The EMD will be refunded to the unsuccessful bidders after finalization of the tender. Payment will be processed after successful installations of these equipment.

4. The quotation received will be opened on the same i.e. on 20th June, 2016 at 4:00 PM in the chamber of Dy. Director Administration (Drugs), 2nd floor, CDSCO, FDA Bhawan, Near Bal Bhawan, Kotla Road, New Delhi. The tenderer or his representative may, if they so desire, be present at the time of opening of quotations.



(U.S. Mehta)

Dy. Director Admin.(Drugs)

Tele. No. 011-23236971

Annexure-1

PARTICULARS TO BE FURNISHED BY THE AGENCY

1. Name of firm/Agency:
2. Address of Agency :
3. Name of the contact person of the Firm:
4. Telephone number of the contract persons of the firm
5. Details of the Ministries and Departments in which agency had supplied/is supplying the Scanners in question:-

S. No.	Name of the Ministries/ Departments. (Proof to be attached)

6. PAN/TIN number of the firm:
7. EMD Draft/Bankers cheque number/date and Bank name
8. VAT number

This is certify that the above facts are true complete and correct to the best of my knowledge and belief. Further, it is also certified that I/We have read and understood the Terms and Conditions of the tender documents **dated June, 2016** and will abide by them.

Date:

(Signature of authorized signatory)
Seal of the Firm/Agency

RATE FOR KODAK MAKE SCANNERS (MODEL i2620)

S.NO.	PARTICULARS	RATE PER SCANNER (IN RUPEES)	VAT (In Rs.)	OTHER CHARGES IF ANY.	TOTAL COST OF 10 SCANNERS INCLUSIVE OF VAT (IN RUPEES) (3+4+5 COL.)
1	2	3	4	5	6
1	KODAK MAKE SCANNERS (MODEL i2620) Specification: 60PPM, 100 Sheets ADF, Upto 7,000 pages Daily Recommended Volume with 03 years NBD Onsite Warranty from OEM				

(Signature of authorized signatory)
Seal of the Firm/Agency