

भारत सरकार  
स्वास्थ्य एवं परिवार कल्याण मंत्रालय  
(स्वास्थ्य सेवा महानिदेशालय)  
केन्द्रीय औषध मानक नियंत्रण संगठन  
केन्द्रीय औषधि परीक्षण प्रयोगशाला  
क्षेत्रीय अन्न व औषध प्रशासन भवन, जी.एम.एस.डी कंपाउंड,  
बेलासीस रोड, मुंबई सेन्ट्रल, मुंबई ४००००८.  
दूरभाष : ०२२२३००२३०९- / ०२२२१३८ २३००-  
फैक्स : ०२२२३०९९२४०.  
ईमेल- : [cdtlmumbai@cdsco.nic.in](mailto:cdtlmumbai@cdsco.nic.in)



CDSCO

Government of India  
Ministry of Health and Family Welfare  
(Directorate General of Health Services)  
Central Drugs Standard Control Organisation  
Central Drugs Testing Laboratory  
Zonal FDA Bhawan, GMSD Compound,  
Bellasis Road, Mumbai Central, Mumbai – 400 008.  
Tel : 022-23002309 / 23002138.  
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Accredited By: NABL (ISO/IEC-17025:2005 in Chemical & Biological Testing)  
Certified For: IMS (ISO - 9001:2008; ISO - 14001:2004; OHSAS - 18001:2007)

No. 1(31)/CDTL-MUM/17-18/2361

Date: 03/8/17


## Tender Notice

**Subject : - Tender Rate Enquiry for Supply & Installation of Semi Micro Balances in CDTL-Mumbai.**

Sealed Tender Rate Enquiries are invited from reputed interested manufacturing firm (s) / distributors of **Semi Micro Balances** who have been rendering / undertaking the specified work in the field of Scientific test equipment as per the specifications shown in Annexure III below:-

Sr. No.	Item Name	Specification	Qty
1.	Semi Micro Balances	As per Annexure-III	1

- The tenders should be submitted in sealed covers: -
  - The first sealed cover super scribed as '**Technical Bid**' should contain the following items : -
    - The Performa at **Annexure-II**, duly filled in, along with relevant documents/ information.
    - Acceptance of terms & conditions as at **Annexure - I**.
  - The second sealed envelope super scribed '**Financial Bid**' as at **Annexure IV** should contain only rates for supply & installation of **Semi Micro Balances**.
  - Both the sealed covers should be placed in the main sealed envelope super scribed '**Tender for supply & installation of Semi Micro Balances**. Tender should be addressed to The Director **Central Drugs Testing Laboratory, Zonal FDA Bhawan, GMSD Compound, Bellasis Road, Mumbai Central, Mumbai – 400 008** & should reach this office by 4.30 pm. On 21.08.2017.
- Quotation received after stipulated time & date will be rejected forthwith.
- The competent authority in the CDTL – Mumbai reserves the right to amend any of the term & conditions in the tender document or reject any or all application (offers) without giving any notice or assigning any reason thereof. The decision of competent authority in this regard will be final & binding.
- All the tenderers are requested to read & understand the terms & conditions of the contract as detailed in the Annexure – I before sending their quotations, as no change or violation of the aforesaid terms & conditions are permissible once the quotation is accepted by CDTL – Mumbai.

  
Dr. Raman Mohan Singh  
Director  
CDTL-Mumbai

## Annexure - I

### Terms & Conditions

1. Necessary technical literature & catalogue should be forwarded along with Tender document. Any other equipment which is required and may be essential to run complete system but not mentioned in the tender document should be incorporated and quoted as a part of the system. The offer given in the Tender will be deemed to include all equipment required to effectively run the system.
2. Rates quoted for the '**Semi Micro Balances**' should be inclusive of supply / freight etc. And no extra payment will be made for supply of above items. Further, the number of the system may increase or decrease as per requirement of the competent authority.
3. Only manufacturing firms / authorized distributors are eligible to participate. While submitting the Tenders, the tendering firm shall have to furnish the proof of PAN No., Service Tax No., Sales Tax No., etc. as per Annexure - II
4. The tender received after due date & time or incomplete in any respect shall be summarily rejected.
5. No Advance payment would be made. Payment will be made only after installation, testing & commissioning of the systems & its successful running & satisfactory installation report to the competent authority.
6. The shortlisted firm will have to provide the **Warranty** for at least 1 year.
7. The supply & installation of '**Semi Micro Balances**' would be made within a week from the date of receipt of the supply order, or else penalty shall be levied as per Government rules.
8. The firm which qualifies in the Tender Process would be required to furnish a Performance Security to the tune of 10% of cost of apparatus which should be valid for 14 months from the date of supply of the offer. The Performance Security will be retained in CDTL-Mumbai which will be returned to the concerned after expiry of the warranty period.
9. Over - writing on the quotations must be avoided. Otherwise the quotations are likely to be rejected. The CDTL - Mumbai reserves the right to accept or reject any tender, in whole or in part thereof without assigning / specifying any reason (s) thereof and the decision of the competent authority in the CDTL - Mumbai shall be final and binding on the contractor firm.
10. All the participating firms may ensure that the '**Semi Micro Balances**' is of only Genuine quality and if at any stage it is found that the item supplied is of sub - standard quality / inferior quality, the Performance Security will be forfeited and if the cost of the item is not covered from the Performance Security the same will be recovered from the supplier.
11. Tenders received after the stipulated time and date will not be accepted / considered.
12. Any dispute arising in the matter shall be resolved through an arbitrator to be nominated by the competent authority in CDTL - Mumbai.
13. The contract shall be subject to Indian Laws & jurisdiction of the court located in Mumbai.
14. The system quoted should be latest model & spares / services should be available for next 10 years.

**Annexure - II**

**(Technical Bid) - PROFORMA**

<b>Sr. No.</b>	<b>Particulars</b>	<b>To be filled by the Tenderer</b>
1.	Name of the agency	
2.	Whether brief profile of the agency is enclosed	
3.	Detailed Office Address of the agency with office telephone No. e-mail address, Fax No., Mobile No., & Name / Designation of the Contract Person.	
4.	Whether registered with all concerned Govt. Authorities (Register of companies, Commissioner Employees etc.) (Copies of all certificates of Registration should be attached)	
5.	PAN Number (copies to be enclosed)	
6.	TIN Number Registration No. (Copy to be enclosed)	
7.	Service Tax Registration No. (Copy to be enclosed)	
8.	Whether copies of income Tax return for last 2 years attached	
9.	Whether a copy of terms & conditions - Annexure - I duly signed as token of acceptance of the same is attached	
10.	Whether the firm is blacklisted by any Government Department or any criminal case is registered against the firm or its owner / partners anywhere in India (if no, an undertaking to this effect is attached in this regard.)	

(Signature of the authorized person)

Date :

Name:

Place :

Designation:

Seal:

**Annexure - III**

**Specification for Semi Micro Balances**

Sr. No.	Description	Specification
	Semi Micro Balances	
1	Capacity	About 100/160 gm
2	Readability	0.01 mg
3	Repeatability (+/-)	0.02 mg
4	Linearity (+/-)	0.04 mg
5	Response Time	About 3 sec.
6	Display	Backlit LCD Display
7	Calibration	Perfect internal Calibration
8	Units of Measure	G, mg,
9	Tare Range	Full
10	Operating Temperature	5°C to 40°C
11	Power Supply	AC Adapter 230 V or 115 V +/- 20 % 50-60 Hz
12	Printing facility with date, time, serial number & ID as output to meet GLP requirements	
13	Capable of communicating directly to PC will be preferred	

**Annexure - IV**

**(Financial Bid)**

**FINANCIAL BID FOR RATE CONTRACT FOR SUPPLY & INSTALLATION OF Semi Micro Balances in Central Drugs Testing Laboratory, Zonal FDA Bhawan, GMSD Compound, Bellasis Road, Mumbai Central, Mumbai - 400 008.**

With reference to CDTL - Mumbai letter No. : \_\_\_\_\_ dated \_\_\_\_\_

Regarding tender for supply and installation of \_\_\_\_\_, I /we quote the rate, inclusive of supply / installation/ freight etc. as under :-

<b>Sr. No.</b>	<b>Item Name / Qty</b>	<b>Specifications</b>	<b>Amount (₹)</b>
1.	'Semi Micro Balances' - 1 Nos.		
2.	Taxes, if any		
3.	Grand Total		

**IMPORTANT:**

In case of discrepancy between the unit price & total price shall prevail for computation.

(Signature of the authorized person)

Date :

Name :

Place :

Designation :

Seal :