

**No. 6-4/2015-S/Auction-Store/
OFFICE OF THE DIRECTOR
CENTRAL DRUGS LABORATORY,
GOVERNMENT OF INDIA
MIN. OF HEALTH & FAMILY WELFARE
3, KYD STREET, KOLKATA-16**

Kolkata Dated the 8th, November, 2016.

NOTICE INVITING QUOTATION

Quotation is hereby invited from the interested and bona fide buyers/tenderers for purchase of unserviceable stores/articles like [i] Panel Doors, Door Frame, wooden Chair, table, rack, almirah [ii] Metal Chair, table, rack, almirah, GI Pipe, Iron rod, Refrigerator, UPS, CPU, Computer monitor, small pump, oven, type-writer, voltage stabilizer, water filter, fan, Air condition, broken analytical instruments etc. and [iii] one Ambassador Car under the following terms and conditions.

1. The quotation/tender should be submitted in sealed covers. Open tenders will be summarily rejected.
2. The materials offered for disposal is on "AS IS WHERE IS & WHAT IS BASIS" in unpacked condition. Taxes and duties that may be levied by the Government will be extra as applicable.
3. The Quotationer/Purchaser may inspect the materials on any working day between 11.00 AM to 4.00 P.M by prior appointment to satisfy themselves about the quality, quantity & condition of the materials offered. No complaint whatsoever will be entertained after the tenders/quotations are submitted or before or after the materials are lifted. No request for samples or inspection after submission of the tender/quotation will be accepted.
4. The Quotation/Tenders should clearly quote their rates for Ambassador Car and all the seven (7) lots placed at various places within the campus of Central Drugs Laboratory, Kolkata for both in figures and in words exclusive of any taxes and duties. Any overwriting in rates or any change and/or alteration without attestation is liable to culminate in the outright rejection of the tender/quotation. In case there is any error between the amount specified in figures and words, the higher of the two will be taken for consideration.
5. Tenders/quotation should be valid for a period of 90 (ninety) days from the date of opening of the tender/quotation.
6. Earnest Money deposit equivalent to 10% (ten percent) of the amount quoted is to accompany the bids in the shape of Bankers Cheque/Demand Draft in favour of Director CDL, Kolkata. Tenders/quotations not accompanied by EMD will be summarily rejected. No interest will accrue on the EMD so deposited.

7. Deposited Earnest Money will be refunded to the unsuccessful Quotationers/Tenderers or their authorized representative on the same day of opening of quotation/tender except three (3) highest bidder/quotationer.

8. The balance bid money less the EMD already deposited should be paid by the successful quotationer/tenderer within five (5) working days from the date of issue of award letter by Demand Draft. The Money receipt will be presented to the Junior Administrative Officer/Care Taker-in-Charge for delivery of goods and entire store must be lifted thereafter within fifteen (15) days from the date of issue of award letter. The materials not so removed within the specified period will be treated as abandoned lot and the EMD and other sums paid for the lot(s) will be forfeited and taken into government account without any reference to the purchaser/quotationer. The Director-in-Charge, CDL, Kolkata reserves the right to re-sell of all such abandoned lot(s).

9. The materials will be allowed to be lifted on all working days between 11.00 A.M to 4.00P.M. No picking, choosing or sorting will be allowed in the premises of CDL, Kolkata for the disposal lot(s).

10. The person duly authorized by the purchaser/quotationer will be allowed to take delivery of unserviceable stores/items.

11. The Director-in-Charge, CDL, Kolkata reserves the right of withdrawing from sale of any materials or lot(s) at any stage without assigning any reasons thereof.

12. The address given in the tender/quotation documents shall be deemed to be the Purchaser's/Quotationer's address and correspondence sent on that address shall be considered to have been delivered to the purchaser/quotationer. No claim will be entertained for the reason of forfeiture of the sum deposited in case the correspondence is returned back undelivered for any reason.

13. The Quotation/Tender duly completed as per the instruction given herein and accepting the same may be dropped in the "Tender Box" on any working days between **11.00 AM to 3.00 P.M. up to 30.12.2016** at the wing of Jr. Administrative Officer, Central Drugs Laboratory, Government of India, Ministry of Health & Family Welfare, 3, Kyd Street, Kolkata-700016.

14 Late bids i.e. bids received after the specified date and time of receipt will not be considered in any circumstances.

15. The Quotation/Tender so received will be opened on the same day i.e. on **30. 12. 2016 at 3.30 P.M.** in presence of interested Quotationers/bidders or their authorized representative.

Soumen Mukhopadhyay)
Director-in-Charge (Admn.)