

भारत सरकार  
स्वास्थ्य एवंपरिवार कल्याण मंत्रालय  
(स्वास्थ्यसेवा महानिदेशालय)  
केन्द्रीय औषध मानक नियंत्रण संगठन  
केन्द्रीय औषधि परीक्षण प्रयोगशाला  
क्षेत्रीयअन्नवऔषध प्रशासनभवन, जी.एम.एस.डीकंपाउंड,  
बेलासीसरोड, मुंबईसेन्ट्रल, मुंबई-४००००८  
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CDSCO

Government of India  
Ministry of Health and Family Welfare  
(Directorate General of Health Services)  
Central Drugs Standard Control Organisation  
Central Drugs Testing Laboratory  
Zonal FDA Bhawan, GMSD Compound,  
Bellasis Road, Mumbai Central, Mumbai – 400 008.  
Tel : 022-2300 2309 / 2300 2138  
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Accredited By: NABL (ISO/IEC-17025:2005 in Chemical & Biological Testing)  
Certified For: IMS (ISO - 9001:2008; ISO - 14001:2004; OHSAS - 18001:2007)

No. 1(31)/CDTL-MUM/17-18/ 5393

Date : 23-01-18

### Tender Notice


**Subject : - Tender Rate Enquiry for Supply & Installation of MS Shelf/Furniture forNTTL –Mumbai in the premises of CDTL– Mumbai.**

Sealed Tender Rate Enquiries are invited from reputed interested & manufacturing firm (s) / distributors for the supply & installation of **MS Shelf/Furniture** who have been rendering / undertaking the specified work as per the specifications shown in Annexure III below : -

Sr. No.	Item Name	Specification
1.	Supply & Installation of MS Shelf/Furniture	As per Annexure III

2. The tenders should be submitted in sealed covers : -
  - a) The Performa at **Annexure – II**, duly filled in, along with relevant documents information.
  - b) Acceptance of terms & conditions as at **Annexure – I**.
  - c) The sealed envelope super scribed '**Financial Bid**' as at **Annexure – IV** should contain only rates for Supply & Installation of MS Shelf/Furniture.
  - d) The sealed covers should be super scribed 'Tender for Supply & Installation of Fume hood Ducting & blower. Tender should be addressed to Director **Central Drugs Testing Laboratory., Zonal FDA Bhawan, GMSD Compound, Bellasis Road, Mumbai Central, Mumbai – 400 008** & should reach this office by 4.30 pm. on 05.02.2018 & will be opened on 06.02.18 by 3.30 pm in presence of tenderer if any.

- e) Earnest money of Rs.4000/- (Rupees Four Thousand only) must be paid in the form of Demand draft/ Banker's Cheque of any Scheduled Bank drawn in favour of Director, CDTL, Mumbai payable at Mumbai and should accompany the tender. This money will be forfeited if tender accepted is not honoured by the tenderer. Earnest money of all unsuccessful tenderers will be refunded.
3. Quotation received after stipulated time & date will be rejected forthwith.
4. The competent authority in the CDTL – Mumbai reserves the right to amend any of the term & conditions in the tender document or reject any or all application (offers) without giving any notice or assigning any reason thereof. The decision of competent authority in this regard will be final & binding.
5. All the tenderers are requested to read & understand the terms & conditions of the contract as detailed in the Annexure – I before sending their quotations, as no change or violation of the aforesaid terms & conditions are permissible once the quotation is accepted by CDTL – Mumbai.

  
f Dr. Raman Mohan Singh.  
Director  
CDTL-Mumbai

## Annexure – I

### Terms & Conditions

1. Rates should be quoted for the Supply & installation of MS Shelf/Furniture. Further, the number of the furniture may increase or decrease as per requirement of the competent authority.
2. While submitting the Tenders, the tendering firm shall have to furnish the proof of PAN No., Service Tax No., Sales Tax No., etc. as per Annexure – II
3. The tender received after due date & time or incomplete in any respect shall be summarily rejected.
4. No Advance payment would be made. Payment will be made only after installation, testing & commissioning of the systems & its successful running & satisfactory installation report to the competent authority.
5. The shortlisted firm will have to provide the **Warranty** for at least 1 year.
6. The Supply & installation of MS Shelf/Furniture would be made within a week from the date of receipt of the supply.
7. The firm which qualifies in the Tender Process would be required to furnish a Performance Security to the tune of 10 % of cost of apparatus which should be valid for 14 months from the date of supply of the offer. The Performance Security will be retained in CDTL – Mumbai which will be returned to the concerned after expiry of the warranty period.
8. Over – writing on the quotations must be avoided. Otherwise the quotations are likely to be rejected. The CDTL – Mumbai reserves the right to accept or reject any tender, in whole or in part thereof without assigning / specifying any reason (s) thereof and the decision of the competent authority in the CDTL – Mumbai shall be final and binding on the contractor firm.
9. All the participating firms may ensure that the Supply & installation of MS Shelf/Furniture is of only Genuine quality and if at any stage it is found that the item supplied is of sub – standard quality / inferior quality, the Performance Security will be forfeited and if the cost of the item is not covered from the Performance Security the same will be recovered from the supplier.
10. Tenders received after the stipulated time and date will not be accepted / considered.
11. Any dispute arising in the matter shall be resolved through an arbitrator to be nominated by the competent authority in CDTL – Mumbai.
12. The contract shall be subject to Indian Laws & jurisdiction of the court located in Mumbai.

**Annexure – II**

**PROFORMA (Technical bid)**

<b>Sr. No.</b>	<b>Particulars</b>	<b>To be filled by the Tenderer</b>
1.	Name of the agency	
2.	Whether brief profile of the agency is enclosed	
3.	Detailed Office Address of the agency with office telephone No. e-mail address, Fax No., Mobile No., & Name / Designation of the Contract Person.	
4.	Whether registered with all concerned Govt. Authorities (Register of companies, Commissioner Employees etc.) (Copies of all certificates of Registration should be attached)	
5.	PAN Number (copies to be enclosed)	
6.	TIN Number Registration No. (Copy to be enclosed)	
7.	Service Tax Registration No. (Copy to be enclosed)	
8.	Whether copies of income Tax return for last 2 years attached	
9.	Whether a copy of terms & conditions – Annexure – I duly signed as token of acceptance of the same is attached	
10.	Whether the firm is blacklisted by any Government Department or any criminal case is registered against the firm or its owner / partners anywhere in India (if no, an undertaking to this effect is attached in this regard.)	

(Signature of the authorized person)

Date :

Name :

Place :

Designation :

Seal :

### Annexure – III

Sub : Installation of MS furniture for NTTL- MUMBAI

Sr. No	Specification / Measurements	Qty.
<b>Laboratory drawer -1</b>		
1	27''(Height) X 38''(Length) X26''(Depth)	1
2	27''(Height) X 38''(Length) X26''(Depth)	1
3	27''(Height) X 38''(Length) X26''(Depth)	1
<b>Laboratory drawer -2</b>		
1	32 <sup>1/2</sup> ''(Height) X 23'' (Length) X32 <sup>3/4</sup> '' (Depth)	1
2	32 <sup>3/4</sup> '' (Height) X 63 <sup>3/4</sup> '' (Length) X32 <sup>3/4</sup> '' (Depth)	1
3	32 <sup>3/4</sup> ''(Height) X 63''(Length) X32 <sup>3/4</sup> '' (Depth)	1
<b>Laboratory drawer</b>		
1	32 <sup>1/2</sup> '' (Height) X 45'' (Length) X29 <sup>1/2</sup> '' (Depth)	1
2	32 <sup>1/2</sup> '' (Height) X 45 <sup>1/2</sup> '' (Length) X29 <sup>1/2</sup> '' (Depth)	1
3	32 <sup>1/2</sup> '' (Height) X 41'' (Length) X29 <sup>1/2</sup> '' (Depth)	1
4	32 <sup>1/2</sup> '' (Height) X 69'' (Length) X29 <sup>1/2</sup> '' (Depth)	1
5	38 <sup>1/2</sup> ''X32 <sup>1/2</sup> '' (Height) X 29 <sup>1/2</sup> '' (Depth)	1
6	48''X32 <sup>1/2</sup> '' (Height) X 29 <sup>1/2</sup> '' (Depth)	1
7	56''X32 <sup>1/2</sup> '' (Height) X 29 <sup>1/2</sup> '' (Depth)	1
<b>Dummy</b>		
1	16''X32 <sup>1/2</sup> ''	1
2	15''X 32 <sup>1/2</sup> ''	1

**NOTE:**

Material: Powder coated M.S. with stainless steel handles, lock and key arrangement.

Colour: Blue & Grey combination (to be approved before supply)

Annexure – IV

FINANCIAL BID FOR Supply & installation of Fume hood with ducting & blower for **NTTL – Mumbai** in the premises of **Central Drugs Testing Laboratory., Zonal FDA Bhawan, GMSD Compound, Bellasis Road, Mumbai Central, Mumbai – 400 008.**

With reference to CDTL – Mumbai letter No. : \_\_\_\_\_  
dated \_\_\_\_\_ Regarding tender for supply and installation of \_\_\_\_\_,  
I /we quote the rate, inclusive of supply / installation / freight etc. as under : -

Sr. No.	Item Name / Qty	Specifications	Cost of Apparatus
1.	MS Shelf/Furniture for NTTL		
2.	Taxes, if any		
3.	Grand Total		

**IMPORTANT :**

In case of discrepancy between the unit price & total price, the unit price shall prevail for computation.

(Signature of the authorized person)

Date :

Name :

Place :

Designation :

Seal :