

File No. DCG (I)/MISC/2013 (34)
Directorate General of Health Services
Central Drugs Standard Control Organization
(O/o Drugs Controller General India)


FDA Bhawan, Kotla Road
New Delhi-110002
Dated: - 12/02/2014

OFFICE ORDER

The undersigned has delegated the powers to all port officers of CDSCO to permit import of small quantities of drugs for personal use in Form -12 B vide this office order no. DCG (I)/MISC/2013 (34) dated 23.05.2013. In this regard the procedure for permission to import small quantities of drugs for personal use was given in the CDSCO, website, under which following documents are required:

- Filled and signed application in Form 12 A.
- Prescription from registered medical practitioner (RMP) in respect of the drug requirements for the purpose of patient use required to be attached. It shall bear Medical Council of India (MCI) Registration No. of the Physician. The name of drug, quantity of the drug and duration of medication shall be clearly mentioned in the prescription.

It is brought to the notice of the Ministry that in addition to the documents mentioned above, some more documents are asked by the Port Officers like affidavit, who would bear the cost of drugs, photo Id of patient etc. All port officers are hereby directed to process the applications on the basis of documents prescribed in our website. Any instances of demanding of any other additional documents will be viewed seriously by this directorate. All Concerned DDC (I)'s of Zonal, Sub-Zonal offices are also directed to keep vigil over this issue so that all the port officers will adhere to the directions given by this directorate. Further it shall also be ensured that the import permits are issued within the prescribed timelines


(Dr. G.N. Singh)
Drugs Controller General (I)

To,

1. DDC (I) of all Zonal Offices of CDSCO
2. All port office of CDSCO

Copy To:-

1. All DDC (I)s of CDSCO HQ
2. DDA (D) CDSCO, H.Q

Copy for information to:

1. PPS to Secretary (Health) / PPS to DG/PPS to AS&DG/PS to JS (AKP)