

1. Organization and Function

1.1 Particulars of its Organization, Functions and Duties [Section 4(1)(b)(i)]

(i) Name and address of the Organization

CENTRAL DRUG STANDARD CONTROL ORGANIZATION, SEA PORT,
KRISHNAPATNAM

Office of the ADC (I), CDSCO, 4th floor, Krishnapatnam Academy of Professional Studies & Beside CVR Building, Near Krishnapatnam Security Services Pvt. Ltd. - KSSPL Grounds, Krishnapatnam Port, Post Bag No.2, Gopala Puram Village, Muthukur Mandal, SPSR Nellore District – 524344, AP.

Phone Number: 9311873003

Email Id: krishnapatnam.port@cdsco.nic.in

<https://cdsco.gov.in/opencms/opencms/en/Port/>

(ii) Head of the organization

Sh. Kishore Kumar Dondilkar M. Pharmacy
Assistant Drugs Controller (India)

(iii) Vision, Mission and Key objectives

Vision:

To Protect and Promote public health in India.

Mission:

To safeguard and enhance the public health by assuring the safety, efficacy and quality of drugs, cosmetics and medical devices.

<https://cdsco.gov.in/opencms/opencms/en/About-us/Vision/>

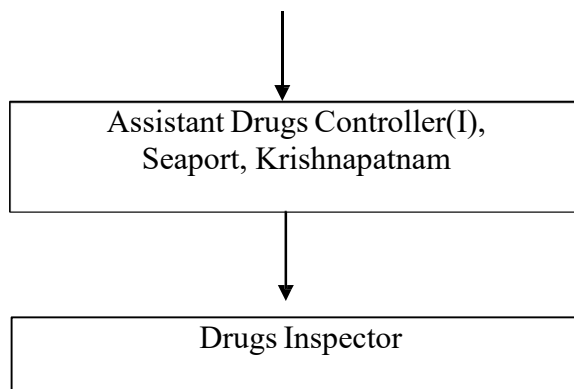
(iv) Function and duties

- (1) Scrutiny of the Bills of entry with a view to ensure that the imported drugs comply with the provisions of Chapter III of the Drugs & Cosmetic Act and Rules there under and Drugs and Magic Remedies (Objectionable Advertisements) Act and Rules & Narcotic Drugs and Psychotropic Substances Act (NDPS) & Rules there under and any other law for the time being in force.
- (2) To check the shipping bills for export for compliance of Drugs & Cosmetics Act and keep control under Narcotic Drugs and Psychotropic Substances Act & Rules.
- (3) In the case of Narcotic Drugs and Psychotropic Substances Act & Rules, a certificate issued by Narcotics commissioner must be checked for import/export and details furnished to Drugs Controller General (India) through the Deputy Drugs controller (India) of the respective Zones.
- (4) To ensure that no New Drug is imported into the country unless its import permitted by the Drugs Licensing Authority under Rules (Rules 122 A & 30-AA).

- (5) To ensure that small quantities of drugs imported for Test, Examination and Analysis or clinical trials or for personal use are duly covered by Test License (11 or 11-A) or Permit License as (12 B) as the case may be.
- (6) Maintenance of Statistics data regarding imports/export of all Drugs/cosmetics/medical devices and submit the same on monthly basis to the Deputy Drugs Controller (India) of the respective zones and to other authorities as and when required.
- (7) Co-ordination with the Commissioner of Customs – The Port Officers should have enough knowledge of the relevant portions for Customs Act and DGFT policies.
- (8) Assist members of the trade with the information required.
- (9) Preparation and forwarding of Quarterly and Annual Reports.
- (10) Examination of post parcels couriers for import and export of drugs, cosmetics and medical devices.
- (11) Coordination with the customs and other investigating agencies for the matters of violation of import/export under intimation to the DDC (I) of the concerned zone.
- (12) To examine the re-import/re-export consignment as per the procedures.
- (13) To draw samples from import/export and re-import consignment as per laid down procedures.
- (14) To examine unclaimed/seized cargo when referred by customs and offer opinion as per procedure laid down.
- (15) In case of drugs and cosmetics of not of standard quality/spurious, to be informed to all the port offices directly with a copy marked to the Deputy Drugs controller of the concerned zone.
- (16) Grant of permission for small quantities of drugs imported for personal use as per DCG(I) order No. DCG(I)/Misc/2013(34) dated 12/02/2014
- (17) Handling of Parliamentary Questions and RTI matters
- (18) Forwarding the monthly activity report to DDC(I), Hyderabad Zone and DCG(I).
- (19) Any other work assigned by DDC(I), South Zone and DCG(I) as and when required.

(v) Organization Chart:

O/o ASSISTANT DURGS CONTROLLER (INDIA), CDSCO, SEAPORT, KRISHNAPATNAM



(VI) Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/Commissions constituted from time to time have been dealt

The Central Drugs Standard Control organization, Seaport, Krishnapatnam was started during the year 2017 under the administrative control of the Drugs Controller General of India, Ministry of Health and Family Welfare, New Delhi.

1.2 Power and duties of its officers and employees [Section 4(1) (b)(ii)]

- (i) Powers and duties of officers (administrative, financial and judicial) &
- (ii) Power and duties of other employees

Designation	Duties
Assistant Drugs Controller (I)	<p>Supervision and monitoring of following activities:</p> <ul style="list-style-type: none"> ✓ Scrutiny of the Bills of entry with a view to ensure that the imported drugs comply with the provisions of Chapter III of the Drugs & Cosmetic Act and Rules there under and Drugs and Magic Remedies (Objectionable Advertisements) Act and Rules & Narcotic Drugs and Psychotropic Substances Act (NDPS) & Rules there under and any other law for the time being in force. ✓ To check the shipping bills for export for compliance of Drugs & Cosmetics Act and keep control under Narcotic Drugs and Psychotropic Substances Act & Rules. ✓ In the case of Narcotic Drugs and Psychotropic Substances Act & Rules, a certificate issued by Narcotics

	<p>commissioner must be checked for import/export and details furnished to Drugs Controller General (India) through the Deputy Drugs controller (India) of the respective Zones.</p> <ul style="list-style-type: none"> ✓ To ensure that no New Drug is imported into the country unless its import permitted by the Drugs Licensing Authority under Rules (Rules 122 A & 30-AA). ✓ To ensure that small quantities of drugs imported for Test, Examination and Analysis or clinical trials or for personal use are duly covered by Test License (11 or 11-A) or Permit License as (12 B) as the case may be. ✓ Maintenance of Statistics data regarding imports/export of all Drugs/cosmetics/medical devices and submit the same on monthly basis to the Deputy Drugs Controller (India) of the respective zones and to other authorities as and when required. ✓ Co-ordination with the Commissioner of Customs – The Port Officers should have enough knowledge of the relevant portions for Customs Act and DGFT policies. ✓ Assist members of the trade with the information required. ✓ Preparation and forwarding of Quarterly and Annual Reports. ✓ Examination of post parcels couriers for import and export of drugs, cosmetics and medical devices ✓ Coordination with the customs and other investigating agencies for the matters of violation of import/export under intimation to the DDC (I) of the concerned zone. ✓ To examine the re-import/re-export consignment as per the procedures. ✓ To draw samples from import/export and re-import consignment as per laid down procedures. ✓ To examine unclaimed/seized cargo when referred by customs and offer opinion as per procedure laid down. ✓ In case of drugs and cosmetics of not of standard quality/spurious, to be informed to all the port offices directly with a copy marked to the Deputy Drugs controller of the concerned zone. ✓ Grant of permission for small quantities of drugs imported for personal use as per DCG(I) order No.
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	<p>DCG(I)/Misc/2013(34) dated 12/02/2014</p> <ul style="list-style-type: none"> ✓ Handling of Parliamentary Questions and RTI matters ✓ Forwarding the monthly activity report to DDC(I), Hyderabad Zone and DCG(I). ✓ Any other work assigned by DDC(I), South Zone and DCG(I) as and when required.
Drugs Inspector	<ul style="list-style-type: none"> ✓ Scrutiny and final release of Bills of entry regarding import of drugs, cosmetics, medical devices, Dual Use, Feed Grade, 'Not a Drug' and other items put up by importers/CHA, in compliance with D & C Act and CDSCO Guidance Document 2011. ✓ Scrutiny and final release of shipping bills of export consignments of Drugs, Cosmetics, Medical Devices etc. ✓ Sampling of drugs imported and verification of test report to check compliance of pharmacopoeial standards. ✓ Coordination with Commissioner of Customs. ✓ Reply of RTI, Parliament questions and any other information required by O/o DCG (I), DDC (I). ✓ To carry out investigation regarding import/export of drugs on directions of DCG (I) / DDC (I) / ADC (I). ✓ And any other work assigned by ADC (I) ✓ To examine the import, export, re-import/re-export consignments as per the procedures

(iii) Rules/ orders under which powers and duty are derived and Exercised Work allocation

Section 11, 21, 22 & 23 of the A As per Drugs and Cosmetics Act, 1940 read with Rule 51 & 52 of Drugs Rules 1945

1.3 Procedure followed in decision making process

[Section 4(1)(b)(iii)]

- (i) Process of decision making Identify key decision-making points
- (ii) Final decision-making authority
- (iii) Related provisions, acts, rules etc.
- (iv) Time limit for taking a decision, if any
- (v) Channel of supervision and accountability

Timeline for the online NOC in the Customs EDI systems for the Import of Goods at the Krishnapatnam Sea Port, AP

As per Standard operating Procedure (SOP) the process of decision making based on the identified key decision-making points is done at every level. SOP, guidance document and directorate order defines the hierarchy/channel of supervision of the office. The time limits for

taking decisions are set by internal office orders issued from time to time. Final Decision-making authority is vested with the Assistant Drugs Controller (I)

1.4 Norms for discharge of functions [Section 4(1)(b)(iv)]

- (i) Nature of functions/ services offered
- (ii) Norms/ standards for functions/ service delivery
- (iii) Process by which these services can be accessed
- (iv) Time-limit for achieving the targets
- (v) Process of redress of grievances

As per Drugs and Cosmetics Act, 1940 and Rules made thereunder (Drugs and Cosmetics Rules, 1945, Medical Device Rules, 2017 and New Drugs and Clinical Trials, 2019, Guidance document for Zonal, Sub-zonal & Port Offices and subsequent office orders issued by Directorate.

1.5 Rules, regulations, instructions manual and records for discharging functions [Section 4(1)(b)(v)]

- (i) Title and nature of the record/ manual /instruction.
- (ii) List of Rules, regulations, instructions manuals and records
 - a. Guidance document for port office activities
 - b. Drugs Rules, 1945
 - c. Medical Device Rules, 2017
 - d. New Drugs and Clinical Trials, 2019
 - e. Cosmetics Rules 2020
- (iii) Acts/ Rules manuals etc.

As per Drugs and Cosmetics Act, 1940 and Rules made thereunder (Drugs and Cosmetics Rules, 1945, Medical Device Rules, 2017 and New Drugs and Clinical Trials, 2019, Guidance document for Zonal, Sub-zonal & Port Offices and subsequent office orders issued by Directorate.
- (iv) Transfer policy and transfer orders

Available with CDSCO, HQ, New Delhi.

1.6 Categories of documents held by the authority under its control

- (i) Categories of documents
- (ii) Custodian of documents/categories
 - (1) Technical:
 - a. Manual of Office Procedure
 - b. Drugs and Cosmetics Act, 1940
 - c. Drugs and Cosmetics Rules, 1945
 - d. Medical Device Rules, 2017
 - e. New Drugs and Clinical Trials, 2019
 - f. Guidance Document issued by Directorate
 - g. Cosmetics Rules 2020
 - (2) Administrative:

Various documents and records are maintained as per the norms of Government of India

<https://dopt.gov.in/download/acts>

1.7 Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)]

- (i) Name of Boards, Council, Committee etc.
- (ii) Composition
- (iii) Dates from which constituted
- (iv) Term/ Tenure
- (v) Powers and functions
- (vi) Whether their meetings are open to the public?
- (vii) Whether the minutes of the meetings are open to the public?

Boards and Committees are constituted by the Directorate.

1.8 Directory of officers and employees [Section 4(1) (b) (ix)]

- (i) Name and designation
- (ii) Telephone, fax and email ID

S.No.	Name	Designation	Telephone	Email ID
1	Kishore Kumar Dondilkar	Assistant Drugs Controller (India)	9311873003	krishnapatnam.port@cdsco.nic.in

Monthly Remuneration received by officers & employees including system of compensation [Section 4(1) (b) (x)]

(iii) List of employees with Gross monthly remuneration

S.No.	Name	Designation	Pay Band & Pay Level
1	Kishore Kumar Dondilkar	Assistant Drugs Controller (India)	Pay Band: 15600-39100 & Pay level: 11
2	V. Kaviyaran	Drugs Inspector	Pay Band: 9300-34800 & Pay level: 8

(iv) System of compensation as provided in its regulations

1.9 Name, designation and other particulars of public information officers

- (i) Name and designation of the public information officer (PIO), Assistant Public Information (s) & Appellate Authority
- (ii) Address, telephone numbers and email ID of each designated official.

S.NO	Name of the Officer	Telephone No	Email ID
1.	Dr.A. Ramkishan, DDC(I), First Appellate Authority, CDSCO (Hyderabad Zone), Telangana	040-23811481	hyderabad@cdsco.nic.in
2.	Kishore Kumar Dondilkar, CPIO, O/o. ADC(I), Seaport, Krishnapatnam, Nellore, AP	9311873003	krishnapatnam.port@cdsco.nic.in

1.10 Number of employees against whom Disciplinary action has been proposed/ taken (Section 4(2))
No. of employees against whom disciplinary action has been

- (i) Pending for Minor penalty or major penalty proceedings
- (ii) Finalized for Minor penalty or major penalty proceedings

Nil

1.11 Programmes to advance understanding of RTI (Section 26)

- (i) Educational programmes
- (ii) Efforts to encourage public authority to participate in these programmes
- (iii) Training of CPIO/APIO
- (iv) Update & publish guidelines on RTI by the Public Authorities concerned

A guidance document related to RTI is published in website of CDSCO

<https://cdsco.gov.in/opencms/opencms/en/RTI/>

https://cdsco.gov.in/opencms/export/system/modules/CDSCO.WEB/resources/pdf/RTI/guidance_documents1.pdf

Further, the guidelines issued by Central Information Commission is followed

<https://cic.gov.in/rti-notifications>

1.12 Transfer policy and transfer orders [F No. 1/6/2011- IR dt. 15.4.2013]

2. Budget and Programme

2.1 Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc.

[Section 4(1)(b)(xi)]

- (i) Total Budget for the public authority
- (ii) Budget for each agency and plan & programmes
- (iii) Proposed expenditures
- (iv) Revised budget for each agency, if any
- (v) Report on disbursements made and place where the related reports are available

O/o ADCI, CDSCO Krishnapatnam Port is under the administrative control of DDC(I), Hyderabad Zonal Office

2.2 Foreign and domestic tours (F. No. 1/8/2012- IR dt. 11.9.2012)

- (i) Budget

- (ii) Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department.
 - a) Places visited
 - b) The period of visit
 - c) The number of members in the official delegation
 - d) Expenditure on the visit
- (iii) Information related to procurements
 - a) Notice/tender enquires, and corrigenda if any thereon,
 - b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured,
 - c) The works contracts concluded – in any such combination of the above-and
 - d) The rate /rates and the total amount at which such procurement or works contract is to be executed.

Not applicable

2.3 Manner of execution of subsidy programme [Section 4(i)(b)(xii)]

- (i) Name of the programme of activity
- (ii) Objective of the programme
- (iii) Procedure to avail benefits
- (iv) Duration of the programme/ scheme
- (v) Physical and financial targets of the programme
- (vi) Nature/ scale of subsidy /amount allotted
- (vii) Eligibility criteria for grant of subsidy
- (viii) Details of beneficiaries of subsidy programme (number, profile etc)

Not applicable

2.4 Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013]

- (i) Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions
- (ii) Annual accounts of all legal entities who are provided grants by public authorities

2.5 Particulars of recipients of concessions, permits of authorizations granted by the public authority

[Section 4(1) (b) (xiii)]

- (i) Concessions, permits or authorizations granted by public authority
- (ii) For each concession, permit or authorization granted
 - a) Eligibility criteria
 - b) Procedure for getting the concession/ grant and/ or permits of authorizations
 - c) Name and address of the recipients given concessions/ permits or authorizations
 - d) Date of award of concessions /permits of authorizations

Not applicable

2.6 `CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2013]

CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the

table of both houses of the parliament.

Not applicable.

3. Publicity Band Public interface

3.1 Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation thereof

[Section 4(1)(b)(vii)]

[F No 1/6/2011-IR dt. 15.04.2013]

Arrangement for consultations with or representation by the members of the public

- (i) Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens

Sr. No.	Type of Information	Related URLs
1.	Gazette Notifications	https://cdsco.gov.in/opencms/opencms/en/Notifications/Gazette-Notifications/
2.	Public Notices	https://cdsco.gov.in/opencms/opencms/en/Notifications/Public-Notices/
3.	Bioequivalence and Bioavailability	https://cdsco.gov.in/opencms/opencms/en/bioequi_bioavail/index.html
4.	Blood Products	https://cdsco.gov.in/opencms/opencms/en/biologicals/Blood-Products/
5.	Vaccines	https://cdsco.gov.in/opencms/opencms/en/biologicals/Vaccines/
6.	Global Clinical Trial	https://cdsco.gov.in/opencms/opencms/en/Clinical-Trial/Global-Clinical-Trial/
7.	Ethics Committee	https://cdsco.gov.in/opencms/opencms/en/Clinical-Trial/Ethics-Committee/
8.	New Drugs	https://cdsco.gov.in/opencms/opencms/en/Drugs/New-Drugs/
9.	Fixed Dose Combinations (FDCs)	https://cdsco.gov.in/opencms/opencms/en/Drugs/FDC/
10.	Investigational New Drugs (INDs)	https://cdsco.gov.in/opencms/opencms/en/Drugs/Investigational-New-Drugs-/
11.	Subsequent New Drugs	https://cdsco.gov.in/opencms/opencms/en/Drugs/Subsequent-New-Drugs/
12.	Medical Device and In-Vitro Diagnostics	https://cdsco.gov.in/opencms/opencms/en/Medical-Device-Diagnostics/InVitro-Diagnostics/

- (ii) Arrangements for consultation with or representation by
- Members of the public in policy formulation/ policy implementation
Policy formulation and its implementation is done by directorate
 - Day & time allotted for visitors
NA
 - Contact details of Information & Facilitation Counter (IFC) to provide

publications frequently sought by RTI applicants
Kishore Kumar Dondilkar, CPIO, O/o. A DC(I), Seaport, Krishnapatnam (AP)

Public- private partnerships (PPP)

- (i) Details of Special Purpose Vehicle (SPV), if any
- (ii) Detailed project reports (DPRs)
- (iii) Concession agreements.
- (iv) Operation and maintenance manuals
- (v) Other documents generated as part of the implementation of the PPP
- (vi) Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorization from the government
- (vii) Information relating to outputs and outcomes
- (viii) The process of the selection of the private sector party (concessionaire etc.)
- (ix) All payment made under the PPP project

Not applicable

3.2 Are the details of policies / decisions, which affect public, informed to them [Section 4(1) (c)]
Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive;

- (i) Policy decisions/ legislations taken in the previous one year
- (ii) Outline the Public consultation process
- (iii) Outline the arrangement for consultation before formulation of policy

Policy decisions/legislations is carried out by Directorate
(<https://cdsco.gov.in/opencms/opencms/en/Notifications/Gazette-Notifications/>) Formulation of Policy and Implementation is also carried out by Directorate

3.3 Dissemination of information widely and in such form and manner which is easily accessible to the public

[Section 4(3)]

Use of the most effective means of communication

Internet (website)

Sr. No.	Type of Information	Related URLs
1.	Gazette Notifications	https://cdsco.gov.in/opencms/opencms/en/Notifications/Gazette-Notifications/
2.	Public Notices	https://cdsco.gov.in/opencms/opencms/en/Notifications/Public-Notices/
3.	Bioequivalence and Bioavailability	https://cdsco.gov.in/opencms/opencms/en/bioequi_bioavailability/index.html
4.	Blood Products	https://cdsco.gov.in/opencms/opencms/en/biologicals/Blood-Products/
5.	Vaccines	https://cdsco.gov.in/opencms/opencms/en/biologicals/Vaccines/
6.	Global Clinical Trial	https://cdsco.gov.in/opencms/opencms/en/Clinical-Trial/Global-Clinical-Trial/
7.	Ethics Committee	https://cdsco.gov.in/opencms/opencms/en/Clinical-Trial/Ethics-Committee/

8.	New Drugs	https://cdsco.gov.in/opencms/opencms/en/Drugs/New-Drugs/
9.	Fixed Dose Combinations (FDCs)	https://cdsco.gov.in/opencms/opencms/en/Drugs/FDC/
10.	Investigational New Drugs (INDs)	https://cdsco.gov.in/opencms/opencms/en/Drugs/Investigational-New-Drugs-/
11.	Subsequent New Drugs	https://cdsco.gov.in/opencms/opencms/en/Drugs/Subsequent-New-Drugs/
12.	Medical Device and In-Vitro Diagnostics	https://cdsco.gov.in/opencms/opencms/en/Medical-Device-Diagnostics/InVitro-Diagnostics/
13.	Cosmetics	https://cdsco.gov.in/opencms/opencms/en/Cosmetics/cosmetics/

3.4 Form of accessibility of information manual/ handbook [Section 4(1)(b)]

Information manual/handbook available in

- (i) Electronic format
- (ii) Printed format

3.5 Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]

List of materials available

- (i) Free of cost
Electronic format can be accessed through website.
- (ii) At a reasonable cost of the medium

When information required under RTI Act, fees will be charged as per Rule 4 of The Right to Information (Regulation of Fee and Cost) Rules, 2005

4. E. Governance

4.1 Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]

- (i) English
- (ii) Vernacular/ Local Language

English

4.2 When was the information Manual/Handbook last updated? [F No. 1/6/2011-IR dt 15.4.2013]

Last date of Annual Updation

Updation of Manual is carried out by Directorate and Customs Department

4.3 Information available in electronic form [Section 4(1)(b)(xiv)]

- (i) Details of information available in electronic form
- (ii) Name/ title of the document/record/ other information
- (iii) Location where available

Refer to para 3.3

4.4 Particulars of facilities available to citizen for obtaining information [Section 4(1)(b)(xv)]

(i) Name & location of the faculty

Office of the ADC (I), CDSCO, 4th floor, Krishnapatnam Academy of Professional Studies & Beside CVR Building, Near Krishnapatnam Security Services Pvt. Ltd. - KSSPL Grounds, Krishnapatnam Port, Post Bag No.2, Gopala Puram Village, Muthukur Mandal, SPSR Nellore District – 524344, AP.

(ii) Details of information made available

Information available in the public domains (<https://www.icegate.gov.in/index.html>) (www.cdSCO.gov.in)

(iii) Working hours of the facility

Office timing (10:00AM to 05:30PM) on working days

(iv) Contact person & contact details (Phone, fax email)

Office of the ADC (I), CDSCO, 4th floor, Krishnapatnam Academy of Professional Studies & Beside CVR Building, Near Krishnapatnam Security Services Pvt. Ltd. - KSSPL Grounds, Krishnapatnam Port, Post Bag No.2, Gopala Puram Village, Muthukur Mandal, SPSR Nellore District – 524344, AP. Email: krishnapatnam.port@cdSCO.nic.in,

(v) Details of information made available

4.5 Such other information as may be prescribed under section 4(i) (b)(xvii)

(i) Grievance redressal mechanism

-Mechanism is either by email, Telephone, direct meeting with DDC(I)/ADC(I)

(ii) Details of applications received under RTI and information provided.

S.No	Year	RTI applications received	RTI applications disposed
1.	w.e.f. May 2022	Nil	Nil

(iii) List of completed schemes/ projects/ Programmes

This office has not been assigned any schemes/ projects/ Programmes.

(iv) List of schemes/ projects/ programme underway

This office has not been assigned any schemes/ projects/ Programmes.

(v) Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract

This office has not entered into any contract.

(vi) Annual Report

Annual report of CDSCO is prepared by Directorate by compiling the information from the Field formations.

(vii) Frequently Asked Question (FAQs)

(viii) Any other information such as

a) Citizen's Charter

b) Result Framework Document (RFD)

c) Six monthly reports on the

d) Performance against the benchmarks set in the Citizen's Charter

NIL

4.6 Receipt & Disposal of RTI applications & appeals [F. No 1/6/2011-IR dt. 15.04.2013]

(i) Details of applications received and disposed

NIL

(ii) Details of appeals received and orders issued

NIL

4.7 Replies to questions asked in the parliament [Section 4(1)(d)(2)] Details of questions asked and replies given

Replies to questions asked in the Parliament pertaining to this office are forwarded to Directorate for their compilation.

5. Information as may be prescribed

5.1 Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]

(i) Name & details of

(a) Current CPIOs & FAAs

(b) Earlier CPIO & FAAs from 1.1.2015

S. No	Name of the Office	CPIO	Appellate Authority	Year
1.	Office of ADC (I), CDSCO, 4th floor, Krishnapatnam Academy of Professional Studies & Beside CVR Building, Near Krishnapatnam Security Services Pvt. Ltd. - KSSPL Grounds, Krishnapatnam Port, Post Bag No.2, Gopala Puram Village, Muthukur Mandal, SPSR Nellore District – 524344, AP	Kishore Kumar Dondilkar, ADC(I)	Dr. A. Ramkishan DDC(I)	2022-Till Date
2.		R. Dharmraj ADC(I)	Smt. Annam Visala DDC(I)	2017 to 2022

(ii) Details of third-party audit of voluntary disclosure

(a) Dates of audit carried out

(b) Report of the audit carried out

NIL

(iii) Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD

(a) Date of appointment

(b) Name & Designation of the officers

NIL

(iv) Consultancy committee of key stake holders for advice on suo-motu disclosure

(a) Dates from which constituted

(b) Name & Designation of the officers

NIL

(v) Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI

(a) Dates from which constituted

(b) Name & Designation of the Officers

NIL

6. Information Disclosed on own Initiative

6.1 Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information.

Sr. No.	Type of Information	Related URLs
1.	Gazette Notifications	https://cdsco.gov.in/opencms/opencms/en/Notifications/Gazette-Notifications/
2.	Public Notices	https://cdsco.gov.in/opencms/opencms/en/Notifications/Public-Notices/
3.	Bioequivalence and Bioavailability	https://cdsco.gov.in/opencms/opencms/en/bioequi_bioavailability/index.html
4.	Blood Products	https://cdsco.gov.in/opencms/opencms/en/biologicals/Blood-Products/
5.	Vaccines	https://cdsco.gov.in/opencms/opencms/en/biologicals/Vaccines/
6.	Global Clinical Trial	https://cdsco.gov.in/opencms/opencms/en/Clinical-Trial/Global-Clinical-Trial/
7.	Ethics Committee	https://cdsco.gov.in/opencms/opencms/en/Clinical-Trial/Ethics-Committee/
8.	New Drugs	https://cdsco.gov.in/opencms/opencms/en/Drugs/New-Drugs/
9.	Fixed Dose Combinations (FDCs)	https://cdsco.gov.in/opencms/opencms/en/Drugs/FDC/
10.	Investigational New Drugs (INDs)	https://cdsco.gov.in/opencms/opencms/en/Drugs/Investigational-New-Drugs/
11.	Subsequent New Drugs	https://cdsco.gov.in/opencms/opencms/en/Drugs/Subsequent-New-Drugs/
12.	Medical Device and In-Vitro Diagnostics	https://cdsco.gov.in/opencms/opencms/en/Medical-Device-Diagnostics/InVitro-Diagnostics/
13.	Cosmetics	https://cdsco.gov.in/opencms/opencms/en/Cosmetics/cosmetics/

6.2 Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Public Grievance and Pensions, Govt. Of India)

- (i) Whether STQC certification obtained and its validity.
- (ii) Does the website show the certificate on the Website?

Website of CDSCO (www.cdsco.gov.in) is maintained by Directorate.